IMPORTANT DATES

**Full Academic Calendar**

- **January 13** - Spring Rotunda Passage for NEW spring First-Year and Transfer students, 4:30 p.m.
- **January 16** - Martin Luther King, Jr. Holiday
- **January 17** - First day of classes
- **January 23** - **LAST DAY to enroll, ADD courses, or DROP courses without tuition billing while remaining enrolled for the term**
- **January 30** - Last day to drop a course without academic record (tuition charges apply)
- **February 8** - Last day to declare pass/fail/no credit
- **February 27** - Early Intervention Deficiency Reports available to undergraduate students
- **March 28** - Mid-Term Deficiency Reports available to undergraduate students
- **April 12** - Last day to drop a course with a grade of W
- **April 7** - Good Friday Holiday
- **April 24** - Last day to withdraw from the University
- **April 28** - Honors Convocation
- **May 2** - Last day of class/instruction (Follows a Friday schedule)
- **May 3** - Reading Day
- **May 4-10** - Final Examinations (Grades due 72 hours after final exam)
- **May 12** - Baccalaureate
- **May 13** - May Commencement

ENROLLMENT & BURSAR (PAYMENT) INFORMATION

You should NOT attend a class in which you are not officially enrolled! Classes begin on Tuesday, January 17. If you have not enrolled, you have through **Monday, January 23**. Payment is due at the time of enrollment. Select link for information on how to pay. [smu.edu/bursar/webpay.asp](http://smu.edu/bursar/webpay.asp)

The last day to ADD courses or DROP courses without tuition billing (while remaining enrolled for the term) is Monday, January 23, until 11:59 p.m. The last day to DROP a course without academic record (tuition charges apply) is Monday, January 30. For further information concerning Spring 2023 and other important deadlines, please go to the 2022-23 Academic Calendar page.

Remember that it is YOUR RESPONSIBILITY to ensure that your enrollment is accurate and all University deadlines are met.

**“NO CREDIT” OR “PASSFAIL” OPTION**

Students may take some undergraduate courses for “No Credit” or “Pass/Fail.” “No Credit” Option - Students should indicate in writing no later than the deadline indicated in the academic calendar that they wish to do so. Permission of the instructor or department is required. “Pass/Fail” Option – 12 hours of pass/fail hours are the maximum total credits that a student can use towards a degree assuming a passing grade in the class. Grades of C- or higher are considered passing. Deadline to complete the Pass/Fail Option Declaration form is indicated in the academic calendar. Forms are available online [here](http://www.smu.edu/registrar). More information can be found in the online [Undergraduate Catalog](http://www.smu.edu/records). [More information can](http://www.smu.edu/records) be found in the online Undergraduate Catalog.

PERSONAL INFORMATION VERIFICATION

Students are required to verify their personal information twice a year. Failure to do so will result in a HOLD being placed which prohibits future enrollment. Students should update their personal information as the need arises. Click on My Profile and then Contact Info on the left-hand side in my.SMU. Update address, phone, and/or emergency contacts whenever necessary.

EXCUSED ABSENCES

Students who participate in officially sanctioned scheduled extracurricular activities or observe a religious holiday should be given an opportunity to make up class examinations or other graded assignments missed as a result of this activity. Students should be informed by the instructor at the beginning of the term, preferably in writing, of the instructor’s makeup policy. A list of religious holidays for use in requesting excused absences is available on the [University Calendar](http://www.smu.edu/records). For the policy regarding religious holidays, click [here](http://www.smu.edu/records). For medical absence information, click [here](http://www.smu.edu/records).

RELEASE OF EDUCATION RECORDS

FERPA — The Family Educational Rights and Privacy Act of 1974

The process of authorizing your parents and others access to your education records, such as Financial Aid, Student Financials, Holds, and Academic Records is easy! Go to [smu.edu/LegalDisclosures/FERPA](http://www.smu.edu/LegalDisclosures/FERPA) for more information regarding FERPA. Step-by-step instructions to authorize access are located at [smu.edu/LegalDisclosures/FERPA/Releases/Student-Records-Release](http://www.smu.edu/LegalDisclosures/FERPA/Releases/Student-Records-Release). Feel free to contact Enrollment Services at enrol_serv@smu.edu or 214.768.3417 if you have any questions. Find out more about directory information at [smu.edu/registrar/ferpa/dir_info.asp](http://www.smu.edu/registrar/ferpa/dir_info.asp).